

## Information Sheet for St. Mark's Lutheran School

St. Mark's Evangelical Lutheran School is operated by St. Mark's Evangelical Lutheran Church (LCMS), Milford, Ohio.

- An enrollment fee must accompany this form. This fee does not apply toward tuition; is non-refundable and will be used to cover the cost of processing the application. The enrollment check will not be cashed if your child is placed on a waiting list. Make checks/money orders payable to St. Mark's Lutheran School.
- St. Mark's Evangelical Lutheran School reserves the right to withdraw children whose needs are not best met by the program of this particular school.
- After the quota for enrollment has been reached, children's names will be placed on a waiting list.
- All children must no longer be in diapers or pull-ups. All preschoolers must be completely potty trained (exception – 2-year-olds).
- Sibling discount; a one hundred dollar sibling discount is available to siblings of an enrolled student who is paying full tuition (does not apply to preschool or kindergarten). Prepayment discount applies to tuition paid in full by the first day of school.
- Documents required after acceptance and before the first day of school include, but are not limited to: the child's birth certificate; previous school records (Gr. K-8); a completed health records form (signed by a physician), including verification of required immunizations; verification of custody status in situations where child does not live with both natural parents; and/or any other information deemed necessary to the process by the principal or the Board of Christian Education.

The following tuition rates were approved by the Board:

			Prepayment Discount
Preschool – 2	\$60/month	(9 payments)	\$515
Preschool – 3	\$125/month	(9 payments)	\$1070
Preschool – 4	\$145/month	(9 payments)	\$1240
Pre-K	\$165/month	(9 payments)	\$1410
Kindergarten	\$210/month	(10 payments)	\$1995
Grades 1-8	Members	\$220/month (10 payments)	\$2090
	Nonmembers	\$350/month (10 payments)	\$3325

All prepayment discounts are due the first day of class.

Maximum classroom sizes are as follows:

Preschool - 2	10 with full time teacher and full time aide
Preschool – 3	15 with full time teacher and full time aide
Preschool – 4, PK	18 with full time teacher and full time aide
Kindergarten	18 with a waiting list up to 10 then class is divided
Grades 1-8	18 per classroom

### Registration fee is

Class	Jan. 1 – Feb. 28	March 1 - May 31	After June 1
<b>Pre – 2</b>	\$50	\$50	\$50
<b>Pre - 3,4</b>	\$75	\$100	\$125
<b>PK</b>	\$100	\$125	\$150
<b>Kindergarten</b>	\$150 (\$50 towards book fee)	\$175 (\$50 towards book fee)	\$200 (\$50 towards book fee)
<b>Grades 1-8 new</b>	\$150 (\$50 towards book fee)	\$175 (\$50 towards book fee)	\$200 (\$50 towards book fee)
<b>Grades 1-8 returning</b>	\$100	\$125	\$150

### **Maximum of \$300 per family prior to June 1.**

Book and supply fee will not change for Kindergarten – grade 8.

The fees are as follows: Kindergarten - \$100      Grades 1-8 \$150

This fee is due the first day of school.

Preschool does not have a supply fee